

Dylan Mayfield

PROFILE

Recent graduate of Northeastern State University with a bachelor's degree in General Studies that includes three minors (Information Systems, Business Administration, and General Business). Was a member of NSU's Honors Program. The program required each member to conduct an academic research project from start to finish to graduate, which was supervised by a professor in my major and presented at NSU's Undergraduate Research Day.

EXPERIENCE

DASHER, DOORDASH; BROKEN ARROW, OK — 2020-PRESENT

Responsibilities include receiving orders, picking up orders, keeping customers updated on order status, ensuring order contents are delivered in a timely manner, in good condition, and that all contents of order are received by customer.

STOWER, AMAZON; OWASSO, OK — 2019-2020

Responsibilities included removing inventory items from totes, scanning inventory items, placing inventory items in the correct designated location, and accomplishing these tasks in a fast-paced environment.

DELIVERY DRIVER, PIZZA HUT; WAGONER, OK — 2017-2020

Responsibilities included taking customer orders over phone, working the cash register, preparing orders for carryout or delivery, cooking, prepping food for cooking, cleaning prepping area, ensuring all items on tickets were accounted for before delivery, dispatching deliveries, delivering food to customers, greeting customers at delivery location, and ensuring all money paid for orders was accounted for.

EDUCATION

Northeastern State University, Tahlequah, OK — General Studies 2018-2022

HARD SKILLS

Microsoft Office Suite, Google Office Suite

Windows, MacOS, Linux

Experience with HTML & CSS

Some experience with Virtual Machines (Virtual Box)

Some experience with JavaScript, Python, SQL, Visual Basic Applications

Experience Conducting Academic Research

SOFT SKILLS

Communication, Problem Solving, and Critical Thinking

Positive Attitude and Eagerness to Make an Impact

Works Well both Collaboratively and Individually